

Atomic Energy of Canada Limited

2020-21 Annual Report on the Administration of the

Access to Information Act

Prepared by :

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Isabelle Gaudreault

ATIP Director

Signed by: Isabelle Gaudreault

Final review by :

X 

Grant Gardiner

VP, General Counsel, Corporate Secretary

Approved by :

X 

Fred Dermarkar

President & CEO

Signed by: Fred Dermarkar

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1. INTRODUCTION

This annual report to Parliament is prepared and tabled in accordance with section 94 of the [Access to Information Act \(ATIA\)](#). The report provides a summary of the activities related to the administration of the ATIA within Atomic Energy of Canada Limited (**AECL**) during the fiscal year ending March 31, 2021.

The purpose of the ATIA is to make Canada's Federal government institutions more open and transparent to enable the public to participate in the democratic process more fully by providing a right to obtain information under the control of those institutions, subject to exceptions that are limited and specific.

As a federal Crown corporation, AECL became subject to the ATIA on September 1st 2007, providing Canadian citizens, permanent residents and any person or corporation present in Canada a right to request information that relates to its general administration or its operation of any nuclear facility within the meaning of section 2 of the [Nuclear Safety and Control Act](#).

Mandate

AECL's mandate is to enable nuclear science and technology and to protect the environment by fulfilling the government of Canada's radioactive waste and decommissioning responsibilities.

AECL receives federal funding to deliver on its mandate and reports to Parliament through the Minister of Natural Resources. It also leverages the unique capabilities at its sites to support industry and other third parties on commercial terms.

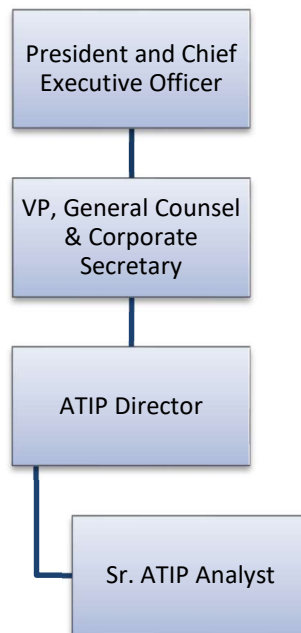
AECL delivers its mandate through long-term contracts with Canadian Nuclear Laboratories for the management and operation of its sites. More information on AECL's activities and governance structure are available on AECL's website at www.aecl.ca.

2. ORGANIZATIONAL STRUCTURE

AECL's Access to Information and Privacy (**ATIP**) Office, located in Ottawa, Ontario, is the focal point for the application of the ATIP legislations within AECL. The mandate of the ATIP Office is to implement and administer AECL's obligations under the ATIA and the [Privacy Act](#). The Office deals directly with the public and employees in relation to access to information and privacy requests and serves as the center of ATIP expertise in enabling AECL to meet its statutory obligations under the Acts.

The ATIP Office consists of one Director and one Senior Analyst. The ATIP Director reports directly to the Vice-President, General Counsel and Corporate Secretary of AECL. The equivalent of 1.5 full time employee (**FTE**) was applied to ATIA matters and 0.5 FTE was applied to *Privacy Act* matters.

Organizational Structure of the ATIP Office



3. DELEGATION ORDER

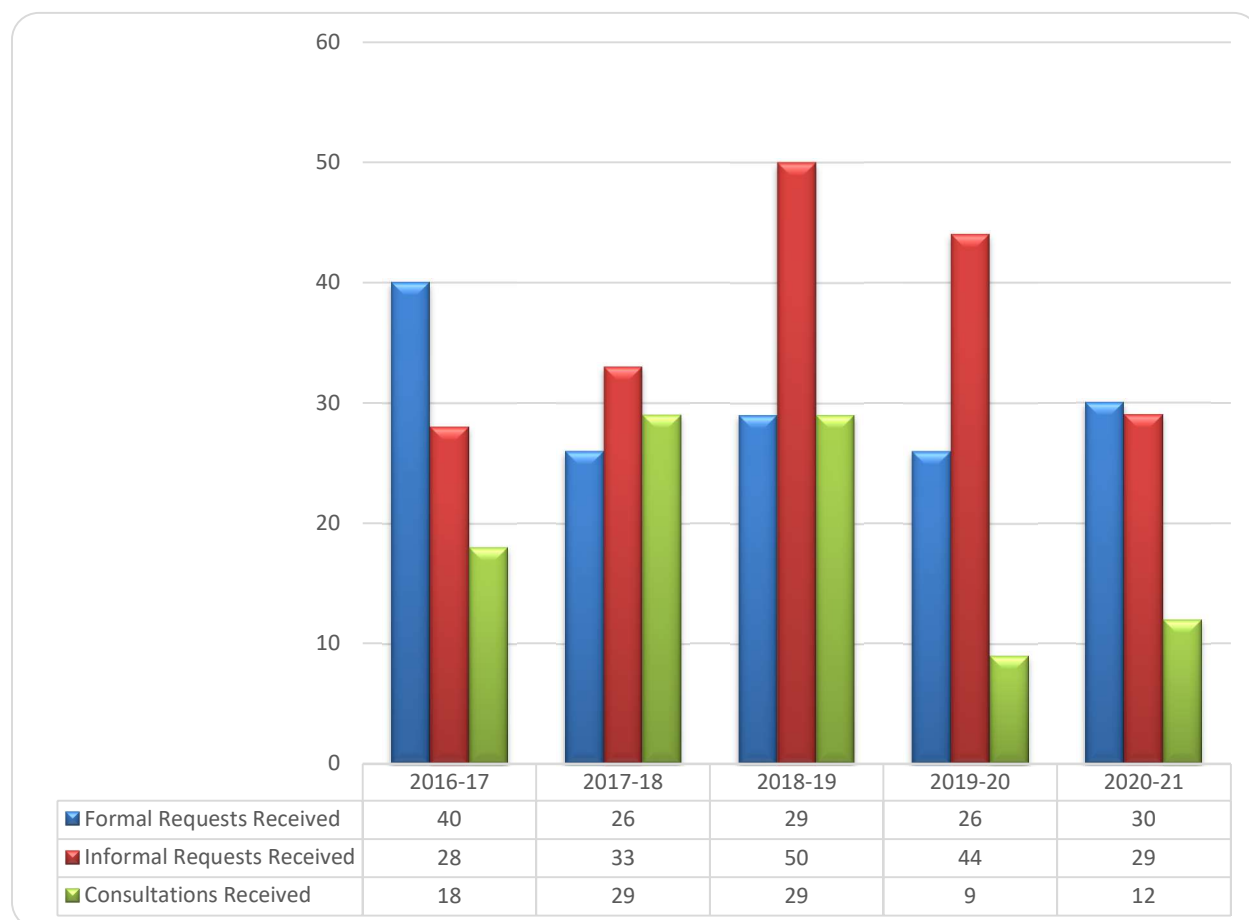
Under the *ATIA*, the President is the designated head of the institution for the purpose of administering the legislation. Section 95(1) of the *ATIA* authorizes the head of the institution to designate, by order, one or more officers or employees of AECL to exercise or perform any powers, duties or functions of the head of AECL that are specified in the order. As ATIP Coordinator, the ATIP Director holds full delegated authority under the *ATIA*. The signed copy of the Delegation Order is included in appendix A.

4. PERFORMANCE 2020-21

In 2020-21, AECL received 30 new requests under the *ATIA* and 29 informal requests. AECL also received 12 requests for consultations from other Government of Canada institutions and organizations. Summaries of formal requests received can be found on the [Open Government](#) website.

AECL reviewed a total of 9,973 pages in 2020-21. 2,605 pages were from formal requests, 1,611 pages were from consultations and 5,757 pages were from informal requests.

Multi-Year Trends



4.1 Highlights of the Statistical Report 2020-21

The completed Statistical Report 2020-21 is included in appendix B.

4.1.1 Section 1 – Requests subject to the ATIA

Subsection 1.1 - Number of Requests

AECL received 30 new requests for information under the ATIA and carried over 2 outstanding ATIA requests from the previous fiscal year. Of the total 32 requests, 29 requests were completed during the fiscal year and 3 were carried over to the next fiscal year 2021-22.

Subsection 1.2 - Sources of requests

73.33% of the new requests received came from the public. Details concerning the source of the requests are as follows:

Source	Percentage	Number of new requests
Private sector	3.33%	1
Organization	23.33%	7
Public	73.34%	22

Subsection 1.3 – Informal requests

AECL treated 29 requests informally in 2020-21. All informal requests were completed within 30 days. Twenty-two of these requests were completed within 15 days and seven were treated between 16 and 30 days.

4.1.2 Section 2 – Decline to act on vexatious, made in bad faith or abuse or right requests

AECL did not decline to act on vexatious, made in bad faith or abuse or right requests.

4.1.3 Section 3 – Requests Closed During the Reporting Period

Subsection 3.1 - Disposition and completion time

Disposition of requests (including requests for which extension were required)	Closure time (Calendar days)					Percentage of Disposition of requests
	0-30 days	31-60 days	61-120 days	More than 121 days	Total	
All disclosed	9	0	0	0	9	31%
Disclosed in part	8	3	3	2	16	55.2%
All exempted	1	0	0	0	1	3.5%
Transferred or abandoned	1	0	2	0	3	10.3%
Total number of requests	19	3	5	2	29	
Total as percentage	65.5%	10.3%	17.3%	6.9%	100%	

Of 29 requests closed in 2020-21, nineteen (65.5%) were closed within the initial deadline of 30 days. Furthermore, 100% were closed within established timelines (that is, closed within the initial statutory deadline of 30 days or within an extension period provided for in the Act).

Requested information was disclosed in full without exemptions or exclusions for 9 requests within 30 days. Additionally, information was disclosed in part for 16 requests. Two of these requests were closed within 15 days, 6 were closed between 16 to 30 days, three were closed within 31 to 60 days, three were closed between 61 to 120 days, one was closed between 121 to 180 days and the last one was closed between 181 to 365 days.

One of the requests was transferred to another federal department and 2 requests were abandoned between 61 to 120 days. A request is considered abandoned when:

- The requester formally withdraws the request;
- The administration fee to make a request was not received; or
- When the requester does not respond to a notice indicating that the request will be closed if they do not provide clarification within the specified timeline.

Subsection 3.2 – Exemptions

In cases in which access to certain information was denied, the following exemptions were cited:

Reasons	Incidences
Information obtained in confidence (s.13)	5
Law enforcement and investigations (s.16(1))	1
Security (s.16(2))	11
Economic interests of Canada (s.18)	30
Personal information (s.19)	14
Third Party Information (s.20(1))	43
Operations of Government (s.21(1))	40

Subsection 3.3 – Exclusions

No information was denied under exclusions.

Subsection 3.4 - Format of information released

The format in which information has been submitted, entirely or partially, to the requesters was electronically for 25 requests.

Subsection 3.5 – Complexity

3.5.1 - Relevant pages processed and disclosed

For the 28 requests closed in 2020-21, AECL processed a total of 2,605 pages and disclosed in full or partially a total of 1,799 pages.

3.5.2 – Relevant pages processed and disclosed by size of requests

A total of 20 requests had fewer than 100 pages to process. The total number of pages disclosed with these 20 requests was 671 pages. Eight requests had between 101-500 pages to process and a total of 1,128 pages were disclosed.

3.5.3 - Other complexities

Eight of the requests disclosed in-part, as well as the two abandoned requests required consultations with other Government institutions or third parties.

Subsection 3.6 – Closed Requests**3.6.1 – Number of requests closed within legislated timelines**

Twenty-nine requests (100%) were closed within legislated timelines.

Subsection 3.7 – Deemed Refusal**3.7.1 – Reasons for not meeting legislated timelines**

All requests were closed within established timelines.

3.7.2 – Requests Closed Beyond legislated timelines (including any extension taken)

All requests were closed within established timelines.

Subsection 3.8 - Requests for translation

No translations were prepared during the period under review.

4.1.4 Section 4 – Extensions**Subsection 4.1 – Reasons for extensions and disposition of requests**

In 2020-21, AECL found it necessary to extend the timeframe of 10 requests, where four were extended under paragraph 9(1)(b) in order to consult other Government institutions and six others under paragraph 9(1)(c) in order to consult a third party.

Subsection 4.2 – Length of extensions

The four requests where paragraph 9(1)(b) was applied were extended for less than 60 days. Three of the six requests which paragraph 9(1)(c) was applied were extended for less than 60 days, two were extended between 61-180 and the last one between 181-365 days.

4.1.5 Section 5 – Fees

Application fees totalling \$25.00 were collected between April 1, 2020, and March 31, 2021, for a total of 5 requests. No search, production, programming, preparation, alternate formats, or reproduction fees were assessed or collected. Section 11(2) of the ATIA allows for the waiving of fees when deemed to be in the public's interest. During the COVID-19 period, AECL has been

waiving the \$5.00 application fee. Application fees totalling \$125.00 were waived for 25 requests received during the reporting period. No application fees were collected, waived or reimbursed for the 3 requests carried forward to the next reporting year.

4.1.6 Section 6 – Consultations Received from Other Institutions and Organizations

Subsection 6.1 – Consultations received from other Government of Canada institutions and organizations

AECL received 12 new requests for consultations from other Government institutions and organizations and carried over one from the previous reporting period. Twelve of these consultations were closed during the reporting period and one was carried forward to the next reporting period (2021-22).

Subsection 6.2 – Recommendations and completion time for consultations received from other Government of Canada institutions

Of the 10 consultations received from other Government of Canada institutions, information was recommended to be disclosed in full for 5 requests within 15 days. For the four consultations, recommended to be disclosed in-part, one was completed within 15 days, 1 within 16 to 30 days and 2 between 31 to 60 days. The last consultation was recommended to consult another institution as the information did not pertain to AECL.

Subsection 6.3 – Recommendations and completion time for consultations received from other organizations

For the 2 consultations received from other organizations, information was recommended to be disclosed in full within 15 days.

4.1.7 Section 7 – Completion Time of Consultations on Cabinet Confidences

AECL did not process any Cabinet confidences in relation to requests under the ATIA during the reporting year.

Subsection 7.1 Requests with Legal Services

No consultations were required with legal services concerning Cabinet confidence during the period under review.

Subsection 7.2 Requests with Privy Council Office

No consultations were required with Privy Council Office concerning Cabinet confidences during the period under review.

4.1.8 Section 8 – Complaints and Investigations

Section 35 – AECL made representations to the Information Commissioner of Canada pursuant to section 35 of the *ATIA* for one complaint.

4.1.9 Section 9 – Court Action

No appeals were filed with the Federal Court at the end of this reporting period.

4.1.10 Section 10 – Resources Related to the *ATIA***Subsection 10.1 – Costs**

Total salary costs associated with *ATIA* activities are estimated at \$224,101 for 2020-21. Other operation and maintenance costs amounted to \$16,914 for a total of \$241,015. Included in the costs attributable to the ATIP Office are the costs accountable for the administration of the *ATIA*. These are the salary costs of individuals working on access to information activities such as processing requests, assisting the Information Commissioner of Canada with complaint investigations, processing consultation requests from other Government institutions, maintenance of the ATIP software, preparing reports or training materials, maintaining statistics, and giving awareness sessions.

Subsection 10.2 – Human Resources

The associated full-time equivalency (FTE) human resources was 1.5.

4.1.11 Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

In addition to completing the forms for the Statistical Reports on the *ATIA* for 2020-21, institutions were asked to complete a Supplemental Report to help identify the impact of COVID-19 measures on institutional performance for 2020-21 and going forward.

AECL's Access to Information and Privacy office has not been impacted by COVID-19. AECL continues to fulfill its *ATIA* responsibilities.

5. TRAINING AND AWARENESS

Two formal *ATIA* awareness session were provided by video conference during the reporting period 2020-21. One was to all AECL employees and the second one was to AECL's new President & CEO. Additionally, informal briefings, one-on-one training, orientation, and awareness sessions

were given regularly by the ATIP Office during the process of retrieval and review of documents in response to *ATIA* requests.

6. POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES

AECL did not implement any new and/or revised institution-specific Access to Information related policies, guidelines or procedures during the reporting year 2020-21.

7. SUMMARY OF COMPLAINTS

AECL did not receive any new notice of intention to investigate a complaint during the reporting year. However, AECL carried forward four complaints relating to exclusions and exemptions from fiscal year 2016-2017 to fiscal year 2020-21. AECL responded with formal representations to the Information Commissioner of Canada on one of these complaints during this reporting period.

Therefore, AECL carried over these four complaints to the next fiscal year 2021-22.

8. MONITORING COMPLIANCE

AECL uses Privasoft software as a tool to monitor the time required to process every access to information requests. No other monitoring was necessary or conducted during the reporting period.

9. APPENDIX A – DELEGATION ORDER



**Delegation Order under the *Access to Information Act* and *Privacy Act*
/ Arrêté de délégation accordé en vertu de la *Loi sur l'accès à l'information* et de la *Loi sur la protection des renseignements personnels***

Pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, the President of Atomic Energy of Canada Limited (AECL), head of AECL, hereby designates the person holding the position set out in the schedule hereto, or the person occupying on an acting basis this position, to exercise the powers, duties and functions of the President, under the provisions of the Acts and related regulations set out in the schedule opposite the position. This designation replaces all previous delegation orders.

En vertu du paragraphe 95(1) de la *Loi sur l'accès à l'information* et du paragraphe 73(1) de la *Loi sur la protection des renseignements personnels*, le Président d'Énergie atomique du Canada limitée (EACL), responsable d'EACL, délègue au titulaire du poste mentionné à l'annexe ci-après, ainsi qu'à la personne occupant à titre intérimaire le dit poste, les attributions dont il est, en qualité de responsable d'EACL, investi par les dispositions de la Loi ou de son règlement mentionnées en regard du poste. Le présent document remplace et annule tout arrêté antérieur.

Schedule / Annexe		
Position / Poste	<i>Access to Information Act</i> and Regulations / <i>Loi sur l'accès à l'information</i> et Règlements	<i>Privacy Act</i> and Regulations / <i>Loi sur la protection des renseignements personnels</i> et Règlements
Director, Access to Information and Privacy / Directeur, Accès à l'information et protection des renseignements personnels	Full authority / Autorité absolue	Full authority / Autorité absolue



Fred Dermarkar, President and Chief Executive Officer / Président et premier dirigeant

2021 Feb 18

Date

10. APPENDIX B - STATISTICAL REPORT 2020-21



Statistical Report on the Access to Information Act

Name of institution: Atomic Energy of Canada Limited

Reporting period: 2020/04/01 to 2021/03/31

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

	Number of Requests
Received during reporting period	30
Outstanding from previous reporting period	2
Total	32
Closed during reporting period	29
Carried over to next reporting period	3

1.2 Sources of requests

Source	Number of Requests
Media	0
Academia	0
Business (private sector)	1
Organization	7
Public	22
Decline to Identify	0
Total	30

1.3 Informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
22	7	0	0	0	0	0	29

Note: All requests previously recorded as "treated informally" will now be accounted for in this section only.

Section 2: Decline to act vexatious, made in bad faith or abuse of right requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Carried over to next reporting period	0

Section 3: Requests Closed During the Reporting Period
3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	4	5	0	0	0	0	0	9
Disclosed in part	2	6	3	3	1	1	0	16
All exempted	0	1	0	0	0	0	0	1
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	1	0	0	0	0	0	0	1
Request abandoned	0	0	0	2	0	0	0	2
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Decline to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	7	12	3	5	1	1	0	29

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	4	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	15	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	11	18(d)	15	21(1)(a)	11
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	11
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	11
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	7
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	14	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	10
15(1) - Def.*	0	16.3	0	20(1)(b)	14	23.1	0
15(1) - S.A.*	0	16.31	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(a)	0	20(1)(c)	15	26	0
16(1)(a)(ii)	0	16.4(1)(b)	0	20(1)(d)	14		
16(1)(a)(iii)	0	16.5	0				
16(1)(b)	0	16.6	0				
16(1)(c)	1	17	0				
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

3.4 Format of information released

Paper	Electronic	Other
0	25	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
2605	1799	28

3.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Request s	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	7	108	2	248	0	0	0	0	0	0
Disclosed in part	12	563	4	880	0	0	0	0	0	0
All exempted	1	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	2	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	20	671	8	1128	0	0	0	0	0	0

3.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	8	0	0	0	8
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	2	0	0	0	2
Neither confirmed nor denied	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0
Total	10	0	0	0	10

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	29
Percentage of requests closed within legislated timelines (%)	100

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of Requests Closed Past the Legislated Timelines	Principal Reason			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of Days Past Legislated Timelines	Number of Requests Past Legislated Timeline Where No Extension Was Taken	Number of Requests Past Legislated Timeline Where an Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Extensions
4.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	3	5
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	1	1
Decline to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	4	6

4.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	1	0
31 to 60 days	0	0	3	3
61 to 120 days	0	0	0	1
121 to 180 days	0	0	0	1
181 to 365 days	0	0	0	1
365 days or more	0	0	0	0
Total	0	0	4	6

Section 5: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Requests	Amount	Requests	Amount
Application	5	\$25	25	\$125
Other fees	0	\$0	0	\$0
Total	5	\$25	25	\$125

Section 6: Consultations Received From Other Institutions and Organizations
6.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	9	559	3	161
Outstanding from the previous reporting period	1	1040	0	0
Total	10	1599	3	161
Closed during the reporting period	10	1599	2	12
Carried over to next reporting period	0	0	1	149

6.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	5	0	0	0	0	0	0	5
Disclose in part	1	1	2	0	0	0	0	4
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	1	0	0	0	0	0	0	1
Other	0	0	0	0	0	0	0	0
Total	7	1	2	0	0	0	0	10

6.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	2	0	0	0	0	0	0	2
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	0	0	2

Section 7: Completion Time of Consultations on Cabinet Confidences
7.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Request	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

7.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Request	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 8: Complaints and investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations	Section 37 Reports of finding received	Section 37 Reports of finding containing recommendations issued by the Information Commissioner	Section 37 Reports of finding containing orders issued by the Information Commissioner
0	0	1	0	0	0

Section 9: Court Action
9.1 Court actions on complaints received before June 21, 2019 and on-going

Section 41 (before June 21, 2019)	Section 42	Section 44
0	0	0

9.2 Court actions on complaints received after June 21, 2019

Section 41 (after June 21, 2019)				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

Section 10: Resources Related to the Access to Information Act
10.1 Costs

Expenditures		Amount
Salaries		\$224,101
Overtime		\$0
Goods and Services		\$16,914
• Professional services contracts	\$0	
• Other	\$16,914	
Total		\$241,015

10.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	1.500
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	1.500

Note: Enter values to three decimal places.



Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act*

Name of institution: Atomic Energy of Canada Limited

Reporting period: 2020-04-01 to 2021-03-31

Section 1: Capacity to Receive Requests

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	0

Section 2: Capacity to Process Records

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	0	0	52	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	52	0	0	52